



Herricks Public Schools Board of Education

Regular Meeting ~ Agenda ~

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Thursday, January 16, 2020

7:30 PM

Herricks Community Center

I Call to Order

II Executive Session

III Meeting Reconvened

IV Pledge of Allegiance

V Announcements and Correspondence

VI Questions or Comments from the Public

This is the time period designed for the public to address the Board. Please limit your questions or comments to three minutes per person. Guidelines include the following:

- The Board of Education will listen to comments and input from the public. Debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- The person posing a question or comment should state their name.*
- Only residents and employees of the District may pose questions or comments.*

VII Recommended Actions - Routine Business

A Approval of Minutes

1 Minutes - December 12, 2019

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the December 12, 2019 Minutes.

B Approval of Personnel Report

1 Personnel - January 16, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 16, 2020

Personnel Report.

C Acceptance of Report of Committee on Special Education

1 Report of Committee on Special Education - January 16, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the January 16, 2020 Report of Committee on Special Education.

D Approval of Transfer Report

1 Transfer Report - January 16, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 16, 2020 Transfer Report.

E Approval of Warrants

1 Warrants - January 16, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 51 through 58
Trust & Agency Schedule: 17

VIII Audit Committee: Presentation By Cerini & Associates, LLP (Claims Auditor)

IX Recommended Actions - New Business

A Acceptance of Internal Audit Initial Risk Assessment Report

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts and approves the Initial Risk Assessment Report from Cullen & Danowski, LLP, 1650 Route 112, Port Jefferson, NY 11776, dated December 12, 2019.

B Adoption of the 2020-2021 School Calendar

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the 2020-2021 School Calendar.

C Approval of Revised and Abolished Policies

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following revised and/or renumbered policies, such policies to be included in the Herricks Policy Manual.

Policy #3400 – Administrative Reports

Be It Further Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the following policies; such policies will be removed from the Herricks Policy Manual (the contents of these policies have been updated and incorporated into new and revised policies).

Policy #2110.1 – Annual Inspection of District Buildings/Grounds

Policy #2240.1 – Joint Code of Conduct for School Boards and Superintendents

Policy #2270 – Legal Counsel(s)

Policy #2275 – Review of Contracts by Counsel

Policy #2280 & #2280R – Consultants to the School Board

Policy #2381 – News Media Services at School Board Meetings

Policy #2700 – Board-Staff Communication

Policy #3010 & #3010R – Administrative Goals

D Approval of High School New Course Proposals for 2020-2021

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the addition of the following courses to the 2020-2021 High School course selection booklet:

Department

Course Title

High School English and
Social Studies Departments

Racial Literacy Level 2, 3 and/or 4

High School Mathematics
Department

College Statistics

High School World Language
Department

Honors Level/Breaking Barriers: Exploring the
Spanish Speaking World

E Award of Mini-Grants from Herricks Community Fund

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the award of mini-grants from the Herricks Community Fund.

F Approval of Memorandum of Agreement (MOA) between the Nassau County Board of Elections and Herricks UFSD

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached Memorandum of Agreement (MOA) between the Nassau County Board of Elections and Herricks UFSD, for the purpose of providing election services consisting of the provision and usage of voting machines, all equipment and supplies necessary to conduct voting operations, as well as training and assistance concerning voting machine operations for the District Budget and Trustee Vote to be held on May 19, 2020, and;

Be It Further Resolved: that the President of the Board of Education be authorized to

sign the MOA on behalf of the Board of Education.

G Approval of License Agreement with Sid Jacobson Jewish Community Center - Caregiver and Social Adult Day Care Program (Title IIIE)

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a License Agreement with the Sid Jacobson Jewish Community Center from January 1, 2020 through December 31, 2020, to operate a Caregiver and Social Adult Day Care Program (Title IIIIE) for the Nassau County Department of Human Services Office for the Aging.

Be It Further Resolved: that the President of the Board of Education be authorized to execute the agreement on behalf of the Board of Education.

H Approval of Nassau BOCES - Diversity Fair Service

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Nassau BOCES Diversity Fair Service participation, Co-Ser #604.530 in the amount of \$5,100.00 plus BOCES Administration fees, for the 2019-2020 school year.

I Approval of BOCES Letter of Intent - iTutor

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Letter of Intent #717467, CoSer #409-506 with Nassau BOCES, for iTutor, a distance learning resource for the 2019-20 school year. The fee is \$16,250.48. Herricks currently uses three different home instruction services for students who are homebound, ill or otherwise cannot attend school for an extended period of time. The iTutor is a flexible alternative service that will better meet the needs of Herricks' students.

Note: iTutor is a K-12, Nassau BOCES fundable, online tutoring service that provides real time instruction through an interactive format that is live, two - way audio and video on a computer. Instruction times are very flexible, and lessons are available from 7:00 a.m. until 9:00 p.m. iTutor employs approximately 800 instructors who are all certified teachers. They are observed on a regular basis to ensure a high quality of instruction. iTutor offers instruction in every subject area K-12 up to an AP level. The cost of the service is similar to what the district is currently paying to the other agencies. Contracting via Nassau BOCES, net aid is approximately 56% back to the Herricks School District.

J Approval of Educational Law 2-d Opt-In

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, Google LLC ("Vendor"), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the Herricks School District pursuant to certain contractual arrangements and Vendor Terms of Service ("TOS") entered into between Herricks School District and Vendor; and,

Whereas, the State of New York has enacted New York Education Law 2-d; and,

Whereas, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,

Whereas, Herricks School District wishes to become party to the Agreement;

Now Therefore, Herricks School District attests and agrees as follows:

1. Herricks School District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement;
2. Herricks School District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.
3. By executing this Opt-In, Herricks School District agrees to be bound by and to comply with the terms of the Agreement.

Note: There is no fee to the District.

K Approval of Consultant

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Terence Houlihan, Consult Ed Training and Development LLC, 15 Alden Avenue, Yonkers, NY 10710 to provide professional development to the middle school staff on January 30, 2020. The focus of his educational presentation will be on adolescent brain development. The total cost is \$1,000.00.

L Approval of Agreement with Johnson Controls

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with Johnson Controls Fire Protection LP, 35 Arkay Drive, Hauppauge, NY 11788, for Security Systems and Solutions under New York State Contract #PT68816 at a fee of \$2,700.00 per District building not to exceed \$18,900.00 for the 2019-2020 school year.

M Approval to Amend a Middle School PTA Donation

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends the donation from the Middle School PTA, 7 Hilldale Drive, Albertson, NY 11507, accepted on June 13, 2018 in the amount of \$10,000.00 to be used towards the following items:

Outdoor Classroom Design – concept plan, plant images, landscape images, planting, paving and seating.

Be It Further Resolved: that the Board of Education acknowledges a change in description and purpose of donation from the Herricks Middle School PTA, to

purchase the following items at a cost of \$9,340.00 to enhance the Herricks Middle School Courtyard:

5 – 46” Round Bar Height Table with Chairs

Now, Be It Further Resolved: that the balance of \$660.00 be refunded to the Herricks Middle School PTA, 7 Hilldale Drive, Albertson, NY 11507.

N Approval to Dispose of Unused Ballots

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of unused ballots from the May 21, 2019 budget vote.

Whereas, on May 21, 2019, the Herricks Union Free School District conducted its annual budget vote and election; and

Whereas, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

Whereas, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

Now, Therefore, Be It Resolved, that the Board of Education of the Herricks Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the May 21, 2019 election.

O Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the High School Athletic Training Room

Ice Maker with Bin
Model: Scotsman CM3
Asset Tag #1000853

Note: This item is beyond useful life.

P Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from Facilities:

1997 Truck
Ford Explorer
Vin #1FMDU34E4VZB34943
Asset Tag #9920180024
Mileage: 174,227

Note: This item will not pass inspection and is beyond useful life.

Q Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Community Center Room 114.

Household Electric Range
Model #JBP23D N1WW
Serial #ST2577350

Household Electric Range
Model #JBP23D N1WW
Serial #ST2577450

Note: These items are beyond repair.

R Approval of Agreements for Special Education Related Educational Services

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves agreements for Special Education Related Educational Services for selected students and Special Education Consulting Services to the District during the 2019-20 School Year with the following service providers and authorizes the Board of Education President to execute the respective agreements once prepared.

1. Metro Therapy, Inc. (2)*
2. Patricia Delio, M.A., CCC (Amendment)

Note: As per Board Policy #6700, the School District may engage the services of professionals without the need for seeking alternative proposals. The individual or company should be chosen based on accountability, reliability, responsibility, skill, and education. The Board of Education authorized an Inter-Municipal Cooperative Agreement for Special Education Related Services Request for Proposal (RFP) on March 9, 2017 to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA. Service providers denoted with an (*) responded to the RFP. All contracts have been prepared by District Attorney.

X Questions or Comments from the Public

This is the time period designed for the public to address the Board. Please limit your questions or comments to three minutes per person. Guidelines include the following:

- *The Board of Education will listen to comments and input from the public. Debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- *The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- *The person posing a question or comment should state their name.*

- Only residents and employees of the District may pose questions or comments.

XI New Business and Future Agenda Items

XII Future Business - Meetings are held at 7:30 PM unless otherwise noted

January 30, 2020	High School Cafeteria	Regular Meeting – <i>Board meets with HS Students at 6:30pm</i>
February 13, 2020	Middle School Cafeteria	Regular Meeting
February 27, 2020	Community Center	Regular & Budget Meeting #1
March 12, 2020	Community Center	Regular & Budget Meeting #2
March 26, 2020	Community Center	Regular & Budget Meeting #3

Note: While the Board will make every attempt to adhere to the above schedule, it is possible that urgent business, of which the board is not currently aware, could force a postponement of any topic. Agenda items can be confirmed by checking the individual meeting agenda, which is posted in each of our schools and on the Herricks website, or by calling Betty Ann at 305-8901.

XIII Adjournment